**Project Title: Bitumen Supply Framework Contract**

**Invitation to Prequalify for Bitumen Supply Framework Agreement**

Dear Sir,

The Authority, Ashghal [Public Works Authority] – Contracts Department, would like to invite companies with relevant and recent experience in bitumen supply, to register their interest and submit a Prequalification Application for the above captioned project.

Ashghal’s intention is to undertake an open invitation to identify suitably qualified companies. You are invited to submit your Prequalification Application.

Once Prequalification Applications have been received from interested companies, the pre-qualification process will commence to establish a short-list of competitors for participation in the tender for a bitumen Supply Framework Agreement

Ashghal is aware that due to the scope of services for the project, the successful participant may need to use an association or sub-contractors to ensure that a multi-disciplinary team is established to fulfil the scope of services required.

Ashghal seeks your written confirmation that you are interested in participating in this process by the completion of the enclosed Prequalification Acknowledgement Form, and the enclosed Anti-Corruption and Confidentiality Declaration. Both documents are to be returned by 24th October, 2013 no later than 12.00 noon (local Doha time, GMT + 3:00) - in soft copy to [C1-6@ashghal.gov.qa](mailto:mechcontracts@ashghal.gov.qa) and in hard copy to:

Public Works Authority – Ashghal

PO Box 22188

Doha, State of Qatar

Attention: Ghanem Rashid Al-Mansoori

Manager of Contracts Department

Re: **Bitumen Supply Framework Agreement**

**ANTI-CORRUPTION AND CONFIDENTIALITY DECLARATION**

**(In the event of a joint venture or other forms of association each member of the Association shall complete a copy of this declaration)**

***TO BE EXECUTED ON APPLICANT’S LETTERHEAD***

Prequalification for Bitumen Supply Framework Agreement hereafter called the “Supply”, the documents pertaining to such are hereinafter called the “Prequalification Documents”.

**ANTI-CORRUPTION AND CONFIDENTIALITY DECLARATION**

By execution of this Anti-Corruption and Confidentiality Declaration we <*Insert name of Applicant*> of <*Insert address of Applicant*> (hereafter called the “Applicant”), in consideration of receipt of the Prequalification Documents for the Supply, hereby commit to be bound to the Public Works Authority of the State of Qatar [P.O. Box 22188, Doha, State of Qatar], (hereinafter called the "Authority") to warrant full and unconditional compliance with the declarations made herein:

1. Anti-Corruption

The Applicant hereby represents and warrants that neither it nor any of its employees or representatives shall, receive nor offer, pay or promise to pay either directly or indirectly, bribes, gifts, commissions, considerations, inducements or rewards to a Public Official in connection with any business opportunities which, without limit, may arise in connection with the Supply.

A Public Official is defined as:

1. Any official or employee of any agency of the Authority or a Government owned or controlled enterprise; and / or
2. Any person performing a public function.

Furthermore, in the event that the Applicant receives a request from any Public Official requesting payments, bribes, gifts, commissions, considerations, inducements or rewards the Applicant shall disclose such to the Authority immediately in writing with full particulars.

1. Confidentiality

The Applicant hereby represents and warrants that:

1. All matters and details in connection with the Supply shall be regarded as strictly private and confidential. Save as may be required by Law or by legal proceedings, government agency, or other consultants engaged by the Applicant for purposes in connection with the Supply, no information contained within, or relating to, the Supply shall be disclosed to any persons or other parties unless prior written authorisation of the Authority is first obtained for any such disclosure;
2. Where such information contained within, or relating to, the Supply is to be disclosed the Applicant shall, prior to such disclosure, obtain the Authority’s non-objection;
3. Conditional to the disclosure to a third party of any information contained within, or relating to, the Supply the third party shall:
   1. commit to a like Anti-Corruption and Confidentiality Declaration; and
   2. commit that any copies or reproductions of the Prequalification Documents copied or conveyed are returned to the Applicant;
4. Upon receipt of the Prequalification Documents the Applicant shall be bound unconditionally to comply in full with the confidentiality obligations specified within the Prequalification Documents.
5. General

The Applicant acknowledges that:

1. Any breach of the declarations made herein may result in the Authority suffering loss and / or damages and the Applicant hereby agrees to indemnify the Authority against all expenses, losses and / or damages that may be sustained or incurred as a result either directly or indirectly of any such breach;
2. In addition to any indemnities provided by the Applicant the Authority may, at its sole discretion, apply any of the following sanctions against the Applicant:
   1. Warning; and / or
   2. Lowering of the Applicant’s category; and / or
   3. Striking the Applicant’s name from the register of approved Suppliers for a certain period or permanently; and / or

Signature …………………………………………………………………

Name: …………………………………………………………………

Date: …………………………………………………………………

In the capacity of: ………<*Insert position*>...........………………………………

Duly authorised to sign this Anti-Corruption and Confidentiality Declaration for and on behalf of:

…………………………………………………………………………………………………………

**Prequalification Acknowledgement Form**

|  |  |
| --- | --- |
| **Project Title:** | **Bitumen Supply Framework Agreement** |

We \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_hereby acknowledge receipt of the Invitation to Prequalify for the above noted project.

Please be informed that:

We confirm that we are interested in prequalifying for the above project and wish to receive the Prequalification Documents.

We confirm that the primary and secondary contact details of the persons that should be issued with or copied in all correspondence relating to the Prequalification Application are as follows:

Primary Contact:

Name: …………………………………………………………………………………..

Title………………………………………………………………………………………………...

Email: …………………………………………………………………………………..

Secondary Contact:

Name: …………………………………………………………………………………..

Title: …………………………………………………………………………………..

Email: …………………………………………………………………………………..

We decline to submit a Prequalification Application for the following reasons:

Insufficient time to respond

Current workload does not permit us to respond at this time

Others (*please specify in the space below*)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Having declined to prequalify

Please remove our name from the list of potential applicants

Please retain our name on the list of potential applicants

Signature: …………………………………………………………………………………

Name: …………………………………………………………………………………

Date: …………………………………………………………………………………

In the capacity of: <*Insert position*>...........……………………………………………………..

Duly authorised to sign this Prequalification Acknowledgement for and on behalf of:

……………………………………………………………………………………………………………