هيئة الأشغال العامة
PUBLIC WORKS AUTHORITY

PREQUALIFICATION DOCUMENT FOR

Pre-Contract Professional Consultancy Services for New District of Doha Pumping Station and Outfall
and
South of Wakrah Pumping Station and Outfall

PROJECT ID: IA 2016 D001 G & IA 2016 D002 G

PART 3: PROCUREMENT DETAIL

Authority

Public Works Authority
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1 PROJECT PROCUREMENT STRATEGY

1.1 Overview

1.1.1 The Authority is seeking to appoint competent Consultants for the provision of Professional Consultancy Services to deliver:

- The proposed New District of Doha Pumping Station and Outfall and;
- The proposed South of Wakrah Pumping Station and Outfall.

1.1.2 These two projects are detailed in Part 2 – Project Brief, of the Prequalification document.

1.1.3 Under this Prequalification process a Select Shortlist of Consultants will be prepared from a selection of the best International engineering firms that have a well-proven track record in the design, environmental management and works contract procurement management for tunnels, large foul/storm/clean/effluent water pumping stations, large marine pipelines/outfalls and large marine tunnel outfalls.

1.1.4 The successful Consultants will provide the Scope of Services, as specified in Part 2 – Project Brief of the Prequalification document (subject to further modification and update), for the proposed Projects. They will be required to develop the relevant project components therein to enable subsequent D&B contractor procurement and construction tendering activities for the Projects via a number of Contract packages – Contract packaging to be prescribed by the Authority.

1.1.5 The Scope of Services for these Professional Consultancy Services Projects will be procured following a thorough evaluation and completion of the two (2) stage process as highlighted below;

- Stage One: Prequalification of competent Consultants – Consultant Select Shortlist prepared
- Stage Two: Invitation to Tender for the procurement of consultancy services via a Professional Services Agreement (PSA) – issued to the Prequalified Select Shortlist of Consultants

1.1.6 In order to comply with the Laws for public procurement of services in the State of Qatar, the Consultants shall commit to the following:

- either to have commercial registration of the Consultant's firm in the State of Qatar or,
- if not already commercially registered, to provide details of the prospective Qatari registered Sponsor or details of the alternative commercial registration proposals.

1.1.7 The Consultant shall not be invited to participate in Stage Two – The Tender Stage - if they fail to qualify for inclusion on the Select Shortlist prepared in the Stage One – Prequalification Stage.

2 PROCUREMENT PROCESS

2.1 Stage One: Prequalification

2.1.1 The first stage of the Consultant selection process is through a Prequalification. This is designed to confirm the genuine interest, technical competencies, relevant experiences and commitment of all the Applicants who have expressed their will to tender for the Project.

2.1.2 Applicants will be openly invited to participate in the Prequalification process and a Select Shortlist will be generated following an extensive evaluation by the Authority against pre-determined criteria as set out in the Prequalification Document.

2.1.3 Only Applicants who are successful in each of the Pass/Fail Criteria sections 1 – 4 as specified in Part 1 – Prequalification Procedures shall be evaluated.

2.1.4 Only Applicants who gain more than 50% of the available marks in sections 5 – 6 as specified in Part 1 – Prequalification Procedures shall be evaluated.

2.1.5 The Select Shortlist will comprise no more than six (6) of the highest scoring Applicants who shall then be invited to take part in Stage Two of the process: Invitation to Tender for the procurement of consultancy services via a Professional Services Agreement (PSA).

2.1.6 The Authority will notify both the successful Applicants and the unsuccessful Applicants on the outcome of their Prequalification applications.

2.2 Stage Two: Invitation to Tender for the procurement of Consultancy Services via a Professional Services Agreement (PSA)

2.2.1 Following Stage One: Prequalification process, the successful Applicants on the Select Shortlist will be invited to submit tenders to provide consultancy services for the two project/s.

2.2.2 Stage Two: Invitation to Tender will require the Select Shortlist Applicants to submit both their technical and financial bids in the manner to be prescribed by the Authority, in order to compete to win an Award of a Professional Services Agreement (PSA) contract for one of the two Projects through fair competition.

2.2.3 Separate tender processes will be undertaken for each of the two projects.

2.2.4 The tendering process for the two projects may run in parallel or on a differing timeline. This will be determined at a later stage by the Authority.

2.2.5 Following the closure of a tendering period for a project and when submissions are received by the deadline, the Authority will commence the evaluation of all eligible tenders received.

2.2.6 Each of the two projects will be tendered separately. For each project a two envelope system will be adopted. For each project the Tenderer's technical submission shall be in envelope 1 and their financial submission in envelope 2. The technical submission envelopes shall be opened and evaluated first – during which stage the financial submission envelopes shall remain unopened. Only after the technical submission evaluations have been completed for a project and the highest three scoring Tenderers identified will the financial submission envelopes for those three Tenderers then be opened. At this stage the financial submission envelopes for the remaining Tenderers shall remain unopened and shall be returned to the Tenderers unopened. For the next stage the three highest scoring tenders shall then be assessed on a quality/cost basis. The Tenderer achieving the highest overall score shall be Awarded the Contract – subject to reaching agreement with the Authority on any remaining/outstanding issues.

2.2.7 The award of a Professional Services Agreement (PSA) Contract to a successful Tenderer for a project shall be based solely upon the final outcome of the Stage 2 tender evaluation process for that project.

2.2.8 No Consultant from the Selected Shortlist will be awarded more than one of the two projects – even if Consultants submit tenders for both projects.

2.3 Tender Award

2.3.1 Upon completion of the Stage Two tender evaluation process for a project, the successful tenderer shall be selected for Award of the tendered project.

2.3.2 For each tendered project the Authority will notify both the successful Tenderer and the unsuccessful Tenderers on the outcome of their tenders.

3 CONTRACT

3.1.1 The following Form of Contract is the intended to be entered into between the Consultant and the Public Works Authority to deliver the design consultancy services for each of the two projects:

- Public Works Authority's General Conditions of Engagement (PSA) 2010 Rev. A Edition

4 LEVEL OF TENDERER RESPONSE

4.1.1 Tenderers are advised to provide details requested for each of the criteria stated – even in those cases whereby there is any uncertainty as to whether or not they fulfill the specified criteria.